

AGENDA OF THE REGULAR SESSION  
Cass County Emergency Services Board  
801 S. Commercial Street, Harrisonville Missouri 64701  
November 15, 2017  
8:00 A.M.

- I. Call to Order
- II. Roll Call (Quorum)
- III. Pledge of Allegiance
- IV. Public Participation
- V. Old Business
  - A. Consent Agenda
    - 1. Approval of Account Statements
    - 2. Approval of Payables
    - 3. Approval of the October 25, 2017 Meeting Minutes
  - B. Reports
    - 1. Chair
    - 2. Treasurer
    - 3. Board Members
    - 4. Technical Committee
    - 5. Executive Director
      - a. RFP/RFQs
        - i. UPS RFP
        - ii. Central Communications Center RFQ
      - b. 2018 Draft Budget
      - c. Executive Director will be on vacation  
November 20 to 24, 2017 and December 21-29, 2017
- VI. New Business
  - A. 2016 Audit by Dickey and Humbard
  - B. Resolution 17-021 Bi-Directional Amplifier Systems with Commenco
- VII. Adjourn to Executive Session - The Cass County Emergency Services Board may enter into a closed session pursuant to Sections 610.021.1 (legal), 610.021.2 (real estate), 610.021.3 (personnel), 610.021.12 (bid proposals and contract negotiation), and 610.021.14 (records which are protected from disclosure by law), RSMo.
- VIII. Next Meeting Date – December 20, 2017 8:00 a.m. 801 S. Commercial Street, Harrisonville
- IX. Adjourn from Regular Session




Posted on this 13th day of November by 5:00 p.m.

The Cass County Emergency Services Board meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (5) minutes.

RETURN SERVICE REQUESTED

CASS COUNTY EMERGENCY SERVICES BOARD  
 KIMBERLY ROBIN TIEMAN  
 801 S COMMERCIAL ST  
 HARRISONVILLE MO 64701-1603

**Managing Your Accounts**

-  Support Number (816) 322-2100
-  Telephone Banking (866) 322-7030
-  Online Access [www.cbronline.net](http://www.cbronline.net)
-  Mailing P O Box 200 Raymore, MO 64083

**Summary of Accounts**

Account Type	Account Number	Ending Balance
BUSINESS INT. CKING	XXXXXXX.	\$2,788,326.64

**BUSINESS INT. CKING-XXXXXXX**

**Account Summary**

Date	Description	Amount
09/30/2017	<b>Beginning Balance</b>	<b>\$2,411,049.41</b>
	3 Credit(s) This Period	\$486,712.30
	32 Debit(s) This Period	\$109,435.07
10/31/2017	<b>Ending Balance</b>	<b>\$2,788,326.64</b>

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.10%
Interest Days	32
Interest Earned	\$236.95
Interest Paid This Period	\$236.95
Interest Paid Year-to-Date	\$2,243.65
Average Ledger Balance	\$2,702,690.48
Average Available Balance	\$0.00

**Account Activity**

Post Date	Description	Debits	Credits	Balance
09/30/2017	<b>Beginning Balance</b>			<b>\$2,411,049.41</b>
10/02/2017	CHECK # 2294	\$300.00		\$2,410,749.41
10/02/2017	CHECK # 2320	\$609.93		\$2,410,139.48
10/02/2017	CHECK # 2323	\$639.00		\$2,409,500.48
10/02/2017	CHECK # 2321	\$1,780.48		\$2,407,720.00
10/02/2017	CHECK # 2324	\$19,430.00		\$2,388,290.00
10/03/2017	DEPOSIT		\$55.00	\$2,388,345.00
10/03/2017	CHECK # 2322	\$3,987.00		\$2,384,358.00
10/04/2017	LAGERS PAYMENT 0000000000	\$1,026.25		\$2,383,331.75
10/05/2017	IRS USATAXPYMT	\$1,454.40		\$2,381,877.35
10/06/2017	CHECK # 2326	\$68.51		\$2,381,808.84
10/06/2017	CHECK # 2328	\$639.36		\$2,381,169.48
10/10/2017	MO DEPT REVENUE MO SU TAX		\$486,420.35	\$2,867,589.83
10/10/2017	CHECK # 2330	\$586.52		\$2,867,003.31
10/12/2017	INTUIT PAYROLL S QUICKBOOKS	\$2,020.64		\$2,864,982.67
10/13/2017	CHECK # 2325	\$190.00		\$2,864,792.67
10/17/2017	CHECK # 2327	\$312.99		\$2,864,479.68
10/17/2017	CHECK # 2331	\$798.00		\$2,863,681.68

801 W Foxwood Dr 300 S State Route C 1503 N State Rt 291 Hwy  
Raymore, MO 64083 Peculiar, MO 64078 Harrisonville, MO 64701  
(816) 322-2100 (816) 779-2100 (816) 884-5400

**BUSINESS INT. CKING-XXXXXXX**

(continued)

**Account Activity (continued)**

Post Date	Description	Debits	Credits	Balance
10/18/2017	CHECK # 2337	\$2,164.86		\$2,861,516.82
10/19/2017	CHECK # 2339	\$794.00		\$2,860,722.82
10/20/2017	CHECK # 2338	\$82.50		\$2,860,640.32
10/20/2017	CHECK # 2345	\$253.52		\$2,860,386.80
10/20/2017	CHECK # 2318	\$1,000.00		\$2,859,386.80
10/23/2017	CHECK # 2342	\$80.02		\$2,859,306.78
10/23/2017	CHECK # 2343	\$240.26		\$2,859,066.52
10/23/2017	CHECK # 2336	\$292.00		\$2,858,774.52
10/23/2017	CHECK # 2341	\$1,575.00		\$2,857,199.52
10/23/2017	CHECK # 2344	\$26,896.09		\$2,830,303.43
10/24/2017	CHECK # 2329	\$1,016.97		\$2,829,286.46
10/26/2017	CHECK # 2349	\$211.00		\$2,829,075.46
10/27/2017	CHECK # 2354	\$712.50		\$2,828,362.96
10/30/2017	INTUIT PAYROLL S QUICKBOOKS	\$2,020.65		\$2,826,342.31
10/30/2017	CHECK # 2346	\$331.19		\$2,826,011.12
10/30/2017	CHECK # 2353	\$555.29		\$2,825,455.83
10/30/2017	CHECK # 2347	\$37,366.14		\$2,788,089.69
10/31/2017	INTEREST		\$236.95	\$2,788,326.64
10/31/2017	<b>Ending Balance</b>			<b>\$2,788,326.64</b>

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
2294	10/02/2017	\$300.00	2328	10/06/2017	\$639.36	2343	10/23/2017	\$240.26
2318*	10/20/2017	\$1,000.00	2329	10/24/2017	\$1,016.97	2344	10/23/2017	\$26,896.09
2320*	10/02/2017	\$609.93	2330	10/10/2017	\$586.52	2345	10/20/2017	\$253.52
2321	10/02/2017	\$1,780.48	2331	10/17/2017	\$798.00	2346	10/30/2017	\$331.19
2322	10/03/2017	\$3,987.00	2336*	10/23/2017	\$292.00	2347	10/30/2017	\$37,366.14
2323	10/02/2017	\$639.00	2337	10/18/2017	\$2,164.86	2349*	10/26/2017	\$211.00
2324	10/02/2017	\$19,430.00	2338	10/20/2017	\$82.50	2353*	10/30/2017	\$555.29
2325	10/13/2017	\$190.00	2339	10/19/2017	\$794.00	2354	10/27/2017	\$712.50
2326	10/06/2017	\$68.51	2341*	10/23/2017	\$1,575.00			
2327	10/17/2017	\$312.99	2342	10/23/2017	\$80.02			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
10/02/2017	\$2,388,290.00	10/12/2017	\$2,864,982.67	10/23/2017	\$2,830,303.43
10/03/2017	\$2,384,358.00	10/13/2017	\$2,864,792.67	10/24/2017	\$2,829,286.46
10/04/2017	\$2,383,331.75	10/17/2017	\$2,863,681.68	10/26/2017	\$2,829,075.46
10/05/2017	\$2,381,877.35	10/18/2017	\$2,861,516.82	10/27/2017	\$2,828,362.96
10/06/2017	\$2,381,169.48	10/19/2017	\$2,860,722.82	10/30/2017	\$2,788,089.69
10/10/2017	\$2,867,003.31	10/20/2017	\$2,859,386.80	10/31/2017	\$2,788,326.64

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

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801 S COMMERCIAL ST  
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-  Mailing P O Box 200  
Raymore, MO 64083

**Privacy Notice**

Federal law requires us to tell you how we collect, share and protect your personal information. Our privacy policy has not changed and you may review our policy and practices with respect to your personal information at

<https://www.cbronline.net/documents/Privacy-Policy.pdf>

or we will mail you a free copy upon request if you call us at **816-322-2100**.

Thank you for making Community Bank of Raymore your financial partner.

**Summary of Accounts**

Account Type	Account Number	Ending Balance
STATEMENT SAVINGS	XXXXXXXX	\$2,983,496.47

**STATEMENT SAVINGS-XXXXXXXX**

**Account Summary**

Date	Description	Amount
12/30/2016	<b>Beginning Balance</b>	<b>\$1,410,438.58</b>
	3 Credit(s) This Period	\$1,573,057.89
	0 Debit(s) This Period	\$0.00
06/30/2017	<b>Ending Balance</b>	<b>\$2,983,496.47</b>

**Interest Summary**

Description	Amount
Annual Percentage Yield Earned	0.05%
Interest Days	182
Interest Earned	\$679.08
Interest Paid This Period	\$679.08
Interest Paid Year-to-Date	\$679.08
Average Ledger Balance	\$2,723,787.67
Average Available Balance	\$0.00

**Account Activity**

Post Date	Description	Debits	Credits	Balance
12/30/2016	<b>Beginning Balance</b>			<b>\$1,410,438.58</b>
01/30/2017	00019450 RETAIL ONLINE TRANSFER FROM 1/30/17 AT 8:19	ON	\$1,572,378.81	\$2,982,817.39
03/31/2017	INTEREST		\$307.21	\$2,983,124.60
06/30/2017	INTEREST		\$371.87	\$2,983,496.47
06/30/2017	<b>Ending Balance</b>			<b>\$2,983,496.47</b>



## Account Statement - Transaction Summary

For the Month Ending October 31, 2017

### Cass County Emergency Services Board - Reserve Fund -

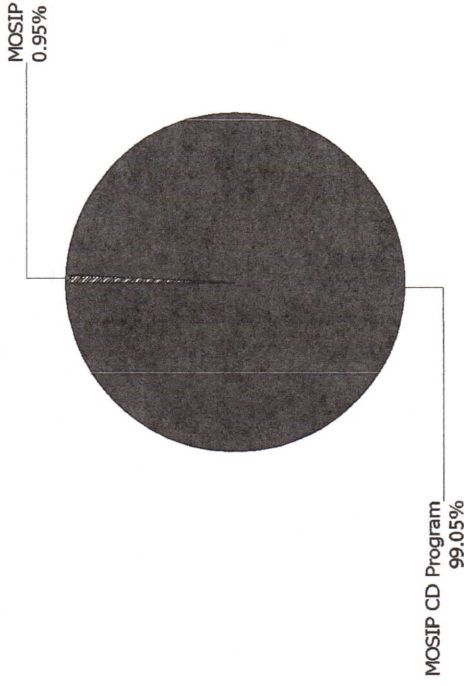
MOSIP	
Opening Market Value	45,774.38
Purchases	39.92
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

**Closing Market Value**  
Cash Dividends and Income 39.92

MOSIP CD Program	
Opening Market Value	4,800,000.00
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

**Closing Market Value**  
Cash Dividends and Income 0.00

Asset Summary		October 31, 2017	September 30, 2017
MOSIP		45,814.30	45,774.38
MOSIP CD Program		4,800,000.00	4,800,000.00
<b>Total</b>		<b>\$4,845,814.30</b>	<b>\$4,845,774.38</b>
Asset Allocation			



### Investment Holdings

For the Month Ending October 31, 2017

#### Cass County Emergency Services Board - Reserve Fund -

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Accrued Interest	Est. Value at Maturity
		<b>MOSIP CD Program</b>					
03/18/16	03/18/16	CD - Crestmark Bank, MI	03/19/18	1.15	244,000.00	4,558.79	249,619.69
03/18/16	03/18/16	CD - Blackridge Bank, ND	03/19/18	1.10	225,000.00	4,021.03	229,956.78
03/18/16	03/18/16	CD - Bank Of China, NY	03/19/18	1.15	244,000.00	4,558.79	249,619.69
03/18/16	03/18/16	CD - Southern States Bank, AL	03/19/18	1.10	244,000.00	4,360.58	249,375.35
03/18/16	03/18/16	CD - Cit Bank, N.A. (Fka Onewest Bank, N.A.), CA	03/19/18	1.25	243,000.00	4,934.90	249,083.32
03/18/16	03/18/16	CD - Affiliated Bank, TX	09/14/18	1.20	242,000.00	4,718.01	249,240.11
03/18/16	03/18/16	CD - Modern Bank, N.A., NY	09/14/18	1.15	232,000.00	4,334.59	238,651.73
03/18/16	03/18/16	CD - Bank Of The Ozarks, AR	09/14/18	1.17	242,000.00	4,600.06	249,059.11
03/18/16	03/18/16	CD - Regent Bank, OK	09/14/18	1.25	242,000.00	4,914.59	249,541.78
03/18/16	03/18/16	CD - Enerbank Usa, UT	09/14/18	1.16	242,000.00	4,560.74	248,998.77
03/27/17	03/27/17	CD - Capital Bank, N.A., MD	03/27/19	1.55	242,000.00	2,250.60	249,502.00
03/27/17	03/27/17	CD - Southside Bank, TX	03/27/19	1.55	242,000.00	2,250.60	249,502.00
03/27/17	03/27/17	CD - First Internet Bank Of Indiana, IN	03/27/19	1.56	242,000.00	2,265.12	249,550.40
03/27/17	03/27/17	CD - Franklin Synergy Bank, TN	03/27/19	1.51	232,000.00	2,101.92	239,006.40
03/27/17	03/27/17	CD - Farmers & Merchants Union Bank, WI	03/27/19	1.60	242,000.00	2,323.20	249,744.00
09/14/17	09/14/17	CD - First National Bank Of Mcgregor (The), TX	09/16/19	1.75	236,000.00	543.12	244,282.63
09/14/17	09/14/17	CD - T Bank, TX	09/16/19	1.83	241,000.00	579.98	249,844.77
09/14/17	09/14/17	CD - Cibc (Acquired Privatebank & Trust Co), MI	09/16/19	1.80	241,000.00	570.48	249,699.77
09/14/17	09/14/17	CD - First Exchange Bank Of Alabama, AL	09/16/19	1.80	241,000.00	570.48	249,699.77
09/14/17	09/14/17	CD - Mainstreet Bank, VA	09/16/19	1.85	241,000.00	586.32	249,941.43
<b>Total</b>					<b>\$4,800,000.00</b>	<b>\$59,603.90</b>	<b>\$4,943,919.50</b>



For the Month Ending **October 31, 2017**

**Account Statement**

Cass County Emergency Services Board - Reserve Fund - [ ]

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
10/31/17	11/01/17	Accrual Income Div Reinvestment - Distributions	1.00	39.92	45,774.38
<b>Closing Balance</b>					<b>45,814.30</b>

	Month of October	Fiscal YTD January-October	
Opening Balance	45,774.38	9,170.09	Closing Balance
Purchases	39.92	2,443,854.07	Average Monthly Balance
Redemptions (Excl. Checks)	0.00	(2,407,209.86)	Monthly Distribution Yield
Check Disbursements	0.00	0.00	

Closing Balance	<b>45,814.30</b>	<b>45,814.30</b>
Cash Dividends and Income	39.92	251.01



MISSOURI DEPARTMENT OF REVENUE  
 TAXATION DIVISION  
 PO BOX 3380  
 JEFFERSON CITY, MO 65105-3380

Date: November 06, 2017

**SALES TAX DISTRIBUTION DEPOSIT NOTICE**

0005-002



CASS COUNTY  
 9-1-1 BOARD DIRECTOR  
 801 S COMMERCIAL ST  
 HARRISONVILLE MO 64701-1603

POLITICAL SUBDIVISION ID:

Notice Number:

Distribution Month: October

Telephone: 573-751-4876  
 Fax: 573-522-1160  
 Email: localgov@dor.mo.gov

The Missouri Department of Revenue distributed your local sales tax by electronic funds transfer (ACH) for your credit and use for the October 2017 collections as follows

<b>Tax Type Code</b>	
<b>TaxType Name</b>	COUNTY EMERGENCY SERVICES
<b>Bank Name</b>	COMMUNITY BANK OF RAYMORE
<b>Account Number (Last Four Digits)</b>	
<b>Tax Distribution</b>	\$323,383.37
<b>Interest Distribution</b>	\$0.00
<b>Amount Deposited</b>	\$323,383.37

Below is your recent account history. You can compare this month's distribution with the same month in prior years for this account. You can also compare the year-to-date distribution with the same year-to-date in prior years.

Account History					
Period	2015	2016	2017	2016 Compared to 2015	2017 Compared to 2016
October	\$393,964.65	\$360,582.60	\$323,383.37	\$(33,382.05)	\$(37,199.23)
Year-to-Date	\$4,584,372.91	\$4,820,052.56	\$4,772,103.67	\$235,679.65	\$(47,948.89)

You can access the Department's "Local Taxes Financial Statement" for this month at <http://dor.mo.gov/business/>.

If you do not receive your distribution or if you require additional information, contact the Taxation Division at the above address, telephone number, fax number, or e-mail.

Cass County Emergency Services Board

11/13/2017 3:08 PM

Register: Community Bank - Interest Check

From 10/25/2017 through 11/15/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/25/2017	2350	Void	Radio System Expenses	VOID: GJE, R...		X		2,789,928.13
10/25/2017	2351	Void	Radio System Expenses			X		2,789,928.13
10/25/2017	2352	KC Web	-split-		3,987.00	X		2,785,941.13
10/25/2017	2353	CenturyLink	-split-	/	555.29	X		2,785,385.84
10/25/2017	2354	Williams & Campo, ...	Professional Services		712.50	X		2,784,673.34
10/30/2017	2355	CITY OF BELTON	EATS - Belton		89,677.36	X		2,694,995.98
10/30/2017	2356	Midwest Public Risk ...	MPR Health Insurance		1,780.48	X		2,693,215.50
10/30/2017	2357	KCP & L	Utilities		449.88	X		2,692,765.62
10/30/2017	2358	Odom's Bugs-B-Gon...	-split-		140.00	X		2,692,625.62
10/30/2017		QuickBooks Payroll ...	-split-	Created by Pay...	2,020.65	X		2,690,604.97
10/31/2017			Interest	Deposit		X	236.95	2,690,841.92
10/31/2017	DD1063	Kimberly R Tieman	-split-	Direct Deposit		X		2,690,841.92
11/03/2017		MO LAGERS	LAGERS Retirement		1,026.25	X		2,689,815.67
11/06/2017	2359	VERIZON WIRELE...	-split-		169.41			2,689,646.26
11/06/2017	2360	OVEC	Utilities		605.00			2,689,041.26
11/06/2017	2361	KCP & L	Utilities		590.04	X		2,688,451.22
11/06/2017	2362	Motorola Solutions, I...	Maintenance Contracts		56,712.59	X		2,631,738.63
11/06/2017	2363	Motorola Solutions, I...	Maintenance Contracts		74,090.00	X		2,557,648.63
11/06/2017	2364	VISA	-split-		597.57			2,557,051.06
11/06/2017	2365	Everbridge	Everbridge		6,750.00	X		2,550,301.06
11/06/2017	2366	KCP&L	Tower Lease		2,164.86	X		2,548,136.20
11/08/2017			Sales Tax	Deposit		X	323,383.37	2,871,519.57
11/09/2017	E-pay	United States Treasury	-split-		1,454.42	X		2,870,065.15
11/09/2017	2369	CAROL STAFFORD	Office Rent		1,000.00			2,869,065.15
11/09/2017	2370	CITY OF BELTON	Tower Lease		10.00			2,869,055.15
11/13/2017	2374	Jim Kuntz	Tower Land Mainten...		450.00			2,868,605.15
11/14/2017		QuickBooks Payroll ...	-split-	Created by Pay...	2,020.65			2,866,584.50
11/15/2017	2367	KANSAS CITY STAR	-split-		66.44			2,866,518.06
11/15/2017	2368	CITY OF RAYMORE	-split-		10,451.41			2,856,066.65
11/15/2017	2371	MID-AMERICA RE...	Tower Lease		12.00			2,856,054.65
11/15/2017	2372	JAMES D. SHREWS...	Director Travel Mileage		148.73			2,855,905.92
11/15/2017	2373	AT&T	Advertising and Website		82.50			2,855,823.42
11/15/2017	2375	KCP & L	Utilities		221.77			2,855,601.65
11/15/2017	DD1064	Kimberly R Tieman	-split-	Direct Deposit		X		2,855,601.65

## Cass County Emergency Services Board Meeting

801 South Commercial Street, Harrisonville, Missouri

Wednesday October 25, 2017

### Meeting Minutes

1. Call to Order – The meeting was called to order at 8:00 a.m. by Kristofer Turnbow.

2. Roll Call:

Norman K. Larkey Sr.	Present
Roger Mayberry	Present
Max Schmoll	Present
Doug Stark	Present
Karen Steele	Present
Kris Turnbow	Present
Jeff Weber	Present

Quorum was present.

Members of the Audience:

Robin Tieman	JD Shrewsbury	Norman Shriver	Mark Terman
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3. Pledge of Allegiance

4. Public Participation

There was no public participation.

5. Old Business

a. Approval of Consent Agenda

Norman K. Larkey, Sr. motioned to approve the consent agenda including account statements, and payables. Roger Mayberry seconded the motion. Motion carried. Mr. Larkey requested the most current savings statement be included in the consent agenda because the savings statement is only updated twice a year.

b. Approval of the August 23, 2017 Meeting Minutes

Roger Mayberry motioned to approve the May 24, 2017 meeting minutes with no changes. Jeff Weber seconded the motion. Motion carried with one abstention.

c. Reports

i. Chair

No report

ii. Treasurer

No report

iii. Board Members

No report

iv. Committees

1. The PSAP Committee

a. The first meeting of the PSAP Committee was on August 1, 2017. Jeff Weber was selected as the PSAP Committee spokesperson.

- b. The PSAP Managers committed their supervisors to work with Fire Personnel and conduct one EMD review per quarter on each Telecommunicator.
  - c. The PSAP Supervisors will work on a radio patching policy and present it at the December meeting.
  - d. The Technical Committee briefed the PSAP Committee on the backup PSAP recommendation.
2. The Radio System User's Committee
- a. The first meeting was held on September 6, 2017 with Captain Kevin Tieman was selected as the Committee Spokesperson.
  - a. Chief Young, West Peculiar Fire, commended the interoperability during the recent flooding. Agencies worked well together and the radio system performed well.
  - b. The Emergency Notification System was discussed as a tool for future public safety issues.
  - c. Biennial firmware updates to the radios will begin in early 2018. The committee was advised that any alias changes or new talkgroups need to be decided and to the Executive Director by December 2017.
  - d. The Executive Director was directed to draft letters to the county and all municipalities, except Belton, Raymore, and Peculiar, asking they adopt the appropriate section of the 2012 International Fire Code to insure public safety interoperability in any new commercial structures
  - e. Lee's Summit Fire and Police passed a bond issue to purchase a 7/800 P25 MHz Radio System; they will be coming on the MARRS system in the next couple of years.
3. The Technical Committee Recommendations
- a. The committee met on September 6, 2017 and JD Shrewsbury was selected as committee spokesperson.
  - b. Open RFP For Uninterrupted Power Supply  
One bid was received, due to the low response, the Technical Committee recommended updating the RFP with more details to include a lower run time for the UPS from two to one hours, request and expandable chassis, separate the maintenance, separate the cost for each PSAP, and then send the bid out again.
  - c. Open RFQ for Centralized Dispatch  
There were no bids received. The Committee recommended reopening the RFQ. The Executive Director was directed to research companies that provide consulting services for Public Safety Communications Centers and redistribute the RFQ.
  - d. The Committee requests attending another Failsoft Exercise at BPU before writing the Cass County Failsoft Test procedures.
  - e. The next round of firmware updates for all subscriber radios on the system is due after the first of the year 2018. Aliases, talkgroups, and codeplug changes must be identified by December.

- f. The Technical Committee requested Fire Representatives be added to the committee. Doug McGuire from Belton Fire Department and Corey Johnston from West Peculiar Fire Department were added.

v. Executive Director Report

1. Pleasant Hill PTP Redundant Link  
The Link was not properly connected; Pleasant Hill PSAP experienced two failures. Commenco has now corrected the redundant link.
2. Investment Bids for September 14, 2017  
Investment Bids for the September 14, 2017 matured CDs were reinvested with MOSIP.
3. Part-time Position Interviews  
Interview will be conducted the morning of October 30, 2017.
4. RFPs and RFQ
  - a. BDA RFP is due November 3, 2017
  - b. The Tornado Siren Activation RFP is due December 1, 2017.
5. MARC Meetings
  - a. MARC has decided the regional centralized dispatch was too much of a heavy lift and they will not pursue it further. They are focusing on shared systems such as CAD.
  - b. The MARRS Management Council has started a review of the MARRS agreements to ascertain if they are requesting the agencies to ensure future sustainment of their systems.
6. Third Quarter 2017 Budget versus Actual Numbers  
All line items are on track for third quarter. The Executive Director discovered the Motorola Maintenance Contract did not include the coordination of the LP tanks at the tower sites. She has asked Kevin Whittaker what the cost is to include this task immediately.
7. 2018 Budget Draft  
Roger Mayberry and Robin Tieman will meet to discuss further budget changes in all line items including: Computer/9-1-1 Maintenance, Maintenance Contracts, and Radio System Projects all need updated figures.
8. Fire Station Alerting  
Commenco is finalizing the weather notification alert from the dispatch consoles. The project is nearing completion.
9. 2016 Audit Draft  
The 2016 Audit Draft was presented. Representative from Dickey and Humbard will be present at the November meeting.

6. New Business

- a. Resolution 17-016 Bylaws Changes  
Max Schmoll motioned to approve Resolution 17-016 Changing the reoccurring monthly meeting from the fourth Wednesday of every month to the third Wednesday of every month. Norman K. Larkey, Sr. seconded the motion. Motion carried.

- b. Resolution 17-017 Motorola Maintenance Service Agreement  
Jeff Weber motion to approve Resolution 17-017, a budgeted amount, to continue the service agreement with Motorola Solutions for site maintenance. Norman K. Larkey, Sr. seconded. Motion Carried.
- c. Resolution 17-018 Motorola Maintenance Service Agreement  
Jeff Weber motion to approve Resolution 17-018, a budgeted amount, to continue the service agreement with Motorola Solutions for subscriber radio maintenance. Norman K. Larkey, Sr. seconded. Motion Carried.
- d. Resolution 17-019 Everbridge Installation Agreement  
Norman K. Larkey, Sr. motioned to approve Resolution 17-019 a budgeted amount to add a call back feature for the emergency notification system agreement Everbridge. Roger Mayberry seconded. Motion carried.
- e. Resolution 17-020 Cass County Commission to call an Election  
Roger Mayberry motion to approve Resolution 17-020 requesting the Cass County Commission to call an election in April 2018 to restructure the countywide sales tax for central dispatch for emergency services. Jeff Weber seconded. A rollcall vote was taken. Motion failed with three (3) – Affirmative and four (4) – Negative votes.

7. Executive Session

Roger Mayberry motion to move into Executive Session according to Section 610-021.1 to discuss legal issues. A rollcall vote was conducted. The motion carried at 9:07 a.m. with seven (7) – Affirmative votes.

Max Schmoll motioned to move into regular session. A rollcall vote was conducted. The motion carried at 10:03 a.m. with seven (7) – Affirmative votes.

8. Next Meeting

The next meeting is November 15, 2017 at 801 South Commercial, Harrisonville.

9. Adjournment

With no further business or discussion, Max Schmoll made a motion to adjourn. Roger Mayberry seconded the motion. Motion carried at 10:03 a.m.

Respectfully Submitted by:  
Robin Tieman, Executive Director  
Cass County Emergency Services Board



4901 BRISTOL AVE. • KANSAS CITY, MO. 64129  
 (816)753-2166 • FAX (816)753-3688

## SERVICE INVOICE

Bill To: 14570  
 Central Cass Fire Protection D  
 P.O. Box 668  
 Harrisonville, MO 64701

Ship to:  
 Central Cass Fire Protection  
 2507 E. Outer Road South  
 Harrisonville MO 64701

Invoice No.: 442127  
 Invoice Date: 10/13/17

PO No.:  
 Contract No.:

Job Ticket No. 442127

Tech No.:

Shop Location: COMMENCO  
 Unit/Loc./Vehicle:  
 Date Received: 10/12/17

Dropped Off By/Carrier:  
 Authorized By:  
 Tag No.:  
 Date Completed: 10/11/17

<u>Item Number:</u>	<u>Description:</u>	<u>Serial No.</u>	<u>Accessories:</u>
		@PARTSALE/14570/01	none

**Service Requested**

Part Sale

**Parts**

Seq#	Quantity	Description	Unit Price	UOM	Extension
1	1.00	Bogen amp 100 watt	525.00	EA	525.00

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Parts:	525.00
Tech Svc:	.00
Shipping/Handling	.00
Sales Tax:	45.15
<b>Total Due:</b>	<b>570.15</b>

Terms: NET 30  
 Payment Due: 11/12/17

# CASS COUNTY EMERGENCY SERVICES BOARD 2017 DRAFT BUDGET

Fund Balance Beginning of Year	2013	2014	2015	2016	2017	2018
Checking Account	\$1,553,545.17	\$4,781,829.56	\$4,400,495.30	\$7,045,463.38	\$3,507,080.24	\$3,334,240.23
Savings Account					\$1,409,837.85	\$2,983,868.39
Investment	\$984,295.53		\$2,400,000.00	\$1,200,000.00	\$4,800,000.00	\$4,800,000.00
<b>Total Fund Balance</b>	<b>\$2,537,840.70</b>	<b>\$4,781,829.56</b>	<b>\$6,800,495.30</b>	<b>\$8,245,463.38</b>	<b>\$9,716,918.09</b>	<b>\$11,118,108.62</b>
<b>Revenue</b>						
Sales Tax	\$4,582,403.47	\$5,300,785.53	\$4,850,000.00	\$5,250,000.00	\$5,500,000.00	\$5,900,000.00
Bank Interest	\$3,520.78	\$5,109.57	\$14,791.87	\$5,000.00	\$2,400.00	\$5,000.00
Investment Interest				\$0.00	\$41,614.76	\$60,000.00
<b>Total Revenue</b>	<b>\$4,585,924.25</b>	<b>\$5,305,895.10</b>	<b>\$4,864,791.87</b>	<b>\$5,255,000.00</b>	<b>\$5,544,014.76</b>	<b>\$5,965,000.00</b>
<b>Total Fund Balance and Revenue</b>	<b>\$7,123,764.95</b>	<b>\$10,087,724.66</b>	<b>\$11,665,287.17</b>	<b>\$13,500,463.38</b>	<b>\$15,260,932.85</b>	<b>\$17,083,108.62</b>
<b>Expenditures</b>						
ADVERTISING & WEBSITE	\$2,683.84	\$3,351.08	\$2,215.94	\$2,500.00	\$2,500.00	\$2,500.00
BANK SERVICE CHARGES	\$21.68	\$49.64	\$200.00	\$200.00	\$200.00	\$200.00
BONDS / INSURANCE	\$6,672.37	\$15,578.86	\$7,000.00	\$16,000.00	\$16,000.00	\$16,000.00
CAD RECURRING UPDATES	\$87,378.00	\$90,003.00	\$95,000.00	\$95,000.00	\$100,000.00	\$110,000.00
CELL PHONE REIMBURSEMENT	\$750.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00
EMERGENCY NOTIFICATION CONTRACT	\$42,471.41	\$40,231.41	\$45,000.00	\$45,000.00	\$45,000.00	\$50,000.00
COMPUTER/9-1-1 MAINTENANCE	\$19,939.32	\$992.20	\$10,000.00	\$10,000.00	\$12,000.00	\$35,000.00
DIRECTOR MILEAGE	\$642.82	\$1,704.62	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00
DIRECTOR TRAINING	\$749.24	\$1,456.14	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00
EATS-TIF	\$265,452.19	\$323,320.22	\$450,000.00	\$450,000.00	\$550,000.00	\$590,000.00
ELECTION	\$34,306.14	\$0.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00
FICA/Medicare	\$5,403.24	\$5,541.60	\$13,700.00	\$6,500.00	\$12,500.00	\$8,000.00
LAGERS (RETIREMENT)	\$5,839.05	\$10,239.04	\$13,700.00	\$12,000.00	\$22,000.00	\$16,000.00
LOGGING RECORDERS			\$167,000.00	\$15,000.00	\$15,000.00	\$100,000.00
MAINTENANCE CONTRACTS	\$330.00		\$458,823.00	\$500,000.00	\$550,000.00	\$700,000.00
MARC COORDINATION	\$273,120.87	\$277,125.22	\$300,000.00	\$315,000.00	\$350,000.00	\$360,000.00
MPR HEALTH INSURANCE - ESB	\$6,290.98	\$13,765.86	\$17,000.00	\$17,000.00	\$36,000.00	\$18,000.00
OFFICE RENT		\$8,450.00	\$7,800.00	\$8,400.00	\$12,000.00	\$12,000.00
OFFICE SUPPLIES	\$5,295.54	\$7,621.10	\$2,500.00	\$2,500.00	\$5,000.00	\$3,000.00
PAYROLL FEES/LIABILITIES			\$1,700.00	\$50.00	\$100.00	\$100.00





## Cass County Emergency Services Board

801 S. Commercial St, Harrisonville MO 64701  
816-887-1952 www.casscountyesb.com



November 15, 2017

Dickey & Humbard, LLC  
2000 E. Mechanic  
Harrisonville, MO 64701

This representation letter is provided in connection with your audit of the financial statements of Cass County Emergency Services Board, which comprise the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 15, 2017, the following representations made to you during your audit.

### Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 15, 2017, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.

Kristofer P. Turnbow, Chair, Member-At-Large  
Roger Mayberry, Treasurer, District 2 North  
Max Schmoll, District 1 South  
Karen Steel, District 1 South

Norman K. Larkey SR, Vice Chair, District 2 North  
Jeff Weber, Secretary, District 1 South  
Doug Stark, District 2 North  
Robin Tieman, RPL, CPE, Executive Director

- The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of Cass County Emergency Services Board, required by generally accepted accounting principles to be included in the financial reporting entity.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter. We are in agreement with the adjusting journal entries you have proposed, and they will be posted to Cass County Emergency Services Board's accounts.
- We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- Guarantees, whether written or oral, under which Cass County Emergency Services Board is contingently liable, if any, have been properly recorded or disclosed.

### Information Provided

- We have provided you with:
  - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
  - Additional information that you have requested from us for the purpose of the audit.
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - Minutes of the meetings of the Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
- All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
  - Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.
- We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.

- We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims or assessments.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- We have made available to you all financial records and related data and all audit or relevant monitoring reports, if any, received from funding sources.
- There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Cass County Emergency Services Board has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- As part of your audit, you assisted with preparation of the depreciation, financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have assumed all management responsibilities. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and depreciation schedule.

- Cass County Emergency Services Board has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral except as made known to you and disclosed in the notes to the financial statements.
- Cass County Emergency Services Board has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- The financial statements properly classify all funds and activities in accordance with GASB Statement No. 34.
- All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- Components of net position (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- Provisions for uncollectible receivables have been properly identified and recorded.
- Revenues and Expenses have been appropriately classified in the Statement of Activities and Changes in Net Position.
- Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- We have appropriately disclosed Cass County Emergency Services Board's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position were properly recognized under the policy.

**RESOLUTION NO. 17-021**

**A RESOLUTION APPROVING A PURCHASE AND SERVICE AGREEMENT WITH  
COMMENCO, LLC FOR BI-DIRECTIONAL AMPLIFIERS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE CASS COUNTY EMERGENCY SERVICES BOARD, AS FOLLOWS:

SECTION 1. The Board of Directors hereby approves the attached Purchase and Service Agreement with Commenco, LLC, and authorizes the Chairman to sign on behalf of the Cass County Emergency Services Board.

SECTION 2. The officers of the Board, including the Chairman and Secretary, and the Director are hereby authorized and directed to execute all documents, and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Resolution.

PASSED THIS 15TH DAY OF NOVEMBER, 2017, BY THE BOARD OF DIRECTORS OF THE CASS COUNTY EMERGENCY SERVICES BOARD.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

## PURCHASE & SERVICE AGREEMENT

**THIS AGREEMENT** is entered into this 15<sup>TH</sup> day of November, 2017, (the "Effective Date") by and between **Commenco, LLC**, a Missouri limited liability company ("Commenco") with offices at 4901 Bristol Ave., Kansas City, MO 64129, and Cass County Emergency Services Board ("Client") with offices at 801 South Commercial Street, Harrisonville, MO 64701 (collectively "Parties").

**WHEREAS**, Client operates a public safety access point (PSAP) and public safety communications system(s); and

**WHEREAS**, pursuant to a request by Client, Commenco submitted a proposal to provide Bi-Directional Amplifier Systems, as needed by Client; and

**WHEREAS**, Client desires to purchase said equipment and services; and

**WHEREAS**, Commenco provides a broad range of communications solutions to government, industrial and private customers, and is an authorized service and resale facility for Motorola Solutions, Inc. communications equipment, Airbus-DS Communications 9-1-1 equipment, and various other equipment manufacturers. The Client desires to purchase certain Bi-Directional Amplifier Systems equipment ("Systems" or "Products" or "Equipment"), as more particularly described on Exhibit A attached hereto, and Client desires to purchase certain services ("Services") as indicated on Exhibit B in accordance with Commenco's response to Client's RFP.

**WHEREAS**, the parties desire to state the terms and conditions under which Commenco will provide said Systems, Products and Services;

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Purpose.** Commenco will provide and install the Equipment as described in Exhibit A as attached hereto. The provided Systems and the Services pursuant to this Agreement shall fully follow Commenco's response to Client's RFP. The Parties agree that time is of the essence in Commenco's performance of Services.

2. **Prices; Delivery, Availability.**

(a) **Prices.** The price for the Products shall be as set forth in the attached response to Client's RFP. If any additional products are ordered, the price for those products shall be as set forth on Commenco's then current price list.

(b) **Delivery.** All Products and/or Equipment will be delivered and installed at the Client's location.

(c) Payment. Client shall pay all invoices within thirty (30) days from invoice date. Amounts payable to Commenco for annual maintenance per Exhibit A will be billed and due during the first month for which the payment applies.

**3. *Installation and Training.*** Commenco shall install the Products and provide Equipment training to Client in accordance with its response to Client's RFP. Installation and training shall be coordinated with Client.

**4. *Software.*** By this purchase, the Client understands that it shall receive a nonexclusive license to use the software as provided and installed by Commenco under the terms of not applicable (software vendor) applicable software agreements. The County shall have no right to resell, re-license or otherwise transfer the software, in whole or in part, without the prior consent of not applicable (software vendor) and Commenco.

**5. *Maintenance.*** Maintenance of the hardware under this agreement includes all labor and parts for the restoration of equipment failures occurring during the normal operation of the equipment. This includes repair or replacement of any failed modules by Commenco, and the repair or replacement of the equipment by the manufacturer at their service depot, if applicable. Software maintenance, if applicable, includes the supply and installation of any software patches provided by the manufacturer, telephone support, and configuration assistance. Software upgrades provided by not applicable (software vendor) are included in the not applicable (software vendor) price for software maintenance, which may or may not on occasion also require a hardware upgrade. Such hardware upgrades are not included.

Commenco will perform any periodic preventative maintenance of the equipment as deemed necessary by Commenco or as recommended by the manufacturer.

Equipment sold as part of this transaction will be serviced at the location of the equipment twenty-four hours per day, seven days per week. Commenco agrees to respond during normal business hours (Monday through Friday -- 8 A.M. TO 5 P.M. central time) at the Client's site within four (4) hours (if required) of receipt of notification in the event of a system outage that cannot be diagnosed or resolved remotely. Client agrees that Commenco personnel will have such remote access to the Client systems as is reasonable to diagnose problems. Commenco, in its discretion will utilize a remote connection to provide service as necessary.

**6. *Exclusions.*** Commenco shall in no event be responsible for damages or repairs necessitated by accidents, storms, civil unrest, fires, abuse or misuse of the equipment, tampering by any person, unauthorized use by any person, low or excessive voltages, failure of primary power sources, acts of God, or any other contingency beyond Commenco's control. Under no circumstances will Commenco have any liability for losses or damages caused neither by Client's negligence nor for any loss of use or any form of indirect, special, or consequential damages. Client herein includes any employee or independent contractor of the Client.

**7. *Assignment.*** Neither this Agreement, nor any rights, duties or interest herein shall be assigned, transferred, distributed, sub-licensed, sub-contracted, pledged or hypothecated by either party without the other party's prior written consent, which shall not be unreasonably withheld.

**8. Taxes.** All prices for the Product do not include sales, use, excise or similar taxes assessed at any time. Except for those taxes imposed upon Commenco's income, all applicable taxes and/or assessments shall be paid by Client.

**9. Intellectual Property and Use Limitations.** The sale of the Products to Client does not convey to Client any intellectual property rights in the Products or Software, including but not limited to any copyright, patent or trademark rights (except for the license rights granted pursuant to Section 5). Further, the sale of the Products confers on Client no license, express or implied, by estoppel or otherwise, under any patents of Commenco or others covering or relating to any other product or invention or any combination, machine, or process in which such Products might be used.

**10. Survivability.** The parties' rights and obligations which, by their nature, would continue beyond the cancellation or delivery of the Products pursuant to this Agreement shall survive such cancellation or delivery.

**11. Force Majeure.** Neither Client nor Commenco shall be responsible or liable for, or deemed in breach of this Contract because of, any delay in the performance of their respective obligations pursuant to this Contract due solely to circumstances beyond the reasonable control and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the force majeure. The party experiencing the delay shall undertake reasonable measures to make up for the time lost through delay without additional compensation. If performance by either party is delayed due to force majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay, subject, however, to Client's right to terminate the Contract in whole or in part.

**12. Notices.** All notices and other communications hereunder shall be in writing and shall be deemed given: (i) upon receipt if delivered personally or if mailed by registered or certified mail receipt requested, postage prepaid; (ii) at noon on the business day after dispatch if sent by a nationally recognized overnight courier; or (iii) upon the completion of transmission (which is confirmed by telephone or by a statement generated by the transmitting machine) if transmitted by facsimile, in any case to the parties at the following addresses or facsimile number (or at such other address or facsimile number for a party as shall be specified by like notice):

If to Commenco:

Commenco, LLC  
Attn: Gary Grosvenor  
4901 Bristol Ave.  
Kansas City, MO 64129

Facsimile: (816) 753-3688

If to Client:

Cass County Emergency Services Board  
Attn: Robin Tieman  
801 South Commercial Street  
Harrisonville, MO 64701

Facsimile: \_\_\_\_\_

**13. Entire Agreement.** This Agreement shall constitute the entire agreement between Commenco and Client with respect to the sale and purchase of the Product and license

of the Software and shall supersede all prior agreements, understandings and representations between Client and Commenco with respect to the subject matter thereof. No additions or modifications of such Agreement shall be effective unless made in writing and signed by the respective representatives of Commenco and Client. Commenco's delay or failure to enforce at any time any provision of this Agreement shall not constitute a waiver of Commenco's right thereafter to enforce each and every provision of the Agreement. If any of the provisions of this Agreement is determined to be invalid, illegal, or otherwise unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.

**14. Termination.** Unless otherwise terminated as set forth below, this Agreement shall remain in effect from the Effective Date and shall terminate one year following the date the System is finally accepted by Client following testing. Either party may immediately terminate this Agreement with written notice if: (i) the other party materially breaches any term of this Agreement and such breach continues for thirty (30) days after written notification thereof without cure; (ii) the other party attempts to assign or otherwise transfer its rights hereunder in violation of Section 13 above, or (iii) the other party, (a) is or becomes insolvent, (b) makes an assignment for the benefit of creditors, or a receiver or trustee is appointed to take charge of any of such other party's assets, or (c) is the subject of a bankruptcy or reorganization proceeding, whether voluntary or involuntary.

In the event of termination under this agreement by either party, any amount owed Commenco will be calculated based solely upon the fair value to Client provided by Commenco to the point of termination. In the event of termination, Client will pay Commenco the value of such work to the point of termination which remains usable by Client. In no event after termination will Commenco be entitled to an amount in excess of the maximum contract amount.

**15. Worker Eligibility Certification.** Upon request, Commenco will provide in a form satisfactory to the Client a sworn affidavit and documentation so verifying that Commenco participates in E-Verify or other federal work authorization program with respect to employees that will be working in connection with the contracted services, and that Commenco will not knowingly employ any person who is an unauthorized alien in connection with the contracted services. Failure to comply with this shall be grounds for cancellation of this Agreement for cause.

**16. Incorporation of Appendices.** Exhibit A (Products; Programming; Installation; Training) and Exhibit B (Extended Product Limited Warranty) are attached hereto and made a part hereof as if fully set out herein. In the event of a conflict between the terms of this Agreement and the terms contained in any other Exhibit or other attachment, the terms of this Agreement will control.

*[Approvals on following page]*

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

**COMMENCO, LLC.**

By: \_\_\_\_\_ Date:  
GARY GROSVENOR, President

**CASS COUNTY EMERGENCY SERVICES  
BOARD, MISSOURI:**

By: \_\_\_\_\_ Date: 11/15/17  
KRIS TURBOW, Chairman  
Kristofer P. Turnbow, Chair

ATTEST:

\_\_\_\_\_  
NAME, Title Date:



Quote Date: 11/14/2017  
 Quote No: KE-110317-CCESB  
 Original Quote Date: 11/3/2017

**Cass County ESB**

**Bi-Directional Amplifier (BDA) System**

<p><b>Customer Information</b></p> <p><b>Agency Name:</b> Cass County ESB  <b>Contact:</b> Robin Tieman  <b>Phone:</b> 816-887-1952  <b>Address:</b> 801 Commercial Street, Harrisonville, MO 64701  <b>E-Mail:</b> <a href="mailto:robint@casscountyesb.com">robint@casscountyesb.com</a></p>	<p><b>Product(s):</b></p> <ul style="list-style-type: none"> <li>- Bi-Directional Amplifier</li> <li>- Backup UPS</li> <li>- Service/Labor</li> </ul>
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<p><b>Commenco Contact Information:</b></p> <p><b>Account Exec:</b> Kris Evans  <b>Office:</b> 816-753-2166  <b>Cell:</b> 816-985-4030  <b>E-Mail:</b> <a href="mailto:krise@commenco.com">krise@commenco.com</a></p>
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ITEM	QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
		<p><b>Work Description:</b></p> <p>This proposal is for the supply and installation of three (3) bi-directional amplifiers (BDA's) in response to the Cass County ESP RFP. The BDA's proposed are 700/800 Mhz in the Public Safety Band.</p> <p>These will be located at:</p> <ul style="list-style-type: none"> <li>- Belton High School</li> <li>- Mill Creek Upper Elementary School</li> <li>- Raymore Police Department</li> </ul> <p>- Each BDA will be supplied with a backup power supply rated to run for a minimum of 30 minutes in the event of a power failure.</p> <p>- Commenco will install new Coax at each location with internal DAS.</p> <p>- See Section 2 of Commenco's proposal for further information.</p>		
		<b>1 RAYMORE POLICE DEPARTMENT</b>		
1A	1	Westell, INC. BDA	\$6,993.18	\$6,993.18
1B	1	External Donor Antenna w/Close Wall Bracket	\$72.97	\$72.97
1C	2	Internal Antennas	\$61.71	\$123.42
1D	1	LOT - LMR400 Cable, Connectors, Splitter, Entry Boot/Panels	LOT	\$1,131.82
1E	1	APC - BR1500G UPS	\$227.02	\$227.02
1F	1	LOT - LABOR to install above equipment at Raymore Police Department	LOT	\$1,737.00
		<b>2 BELTON HIGH SCHOOL</b>		
2A	1	Westell, INC. BDA	\$6,993.18	\$6,993.18
2B	1	External Donor Antenna w/Close Wall Bracket	\$72.97	\$72.97
2C	4	Internal Antennas	\$61.71	\$246.84
2D	1	LOT - LMR400 Cable, Connectors, Splitter, Entry Boot/Panels	LOT	\$1,651.86
2E	1	APC - BR1500G UPS	\$227.02	\$227.02
2F	1	LOT - LABOR to install above equipment at Raymore Police Department	LOT	\$2,745.00



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<b>3</b>		<b>MILL CREEK</b>		
3A	1	Westell, INC. BDA	\$6,993.18	\$6,993.18
3B	1	External Donor Antenna w/Close Wall Bracket	\$72.97	\$72.97
3C	4	Internal Antennas	\$61.71	\$246.84
3D	1	LOT - LMR400 Cable, Connectors, Splitter, Entry Boot/Panels	LOT	\$1,651.86
3E	1	APC - BR1500G UPS	\$227.02	\$227.02
3f	1	LOT - LABOR to install above equipment at Raymore Police Department	LOT	\$2,745.00
		<b>(Covers All Sites Listed Above)</b>		
1	1	FIRST YEAR WARRANTY - <b>NORMAL BUSINESS HOURS; MONDAY - FRIDAY</b> *NOTE: Once a call is received by Commenco, Commenco will respond with return phone call within 1 hour or less of initial call and with on-site support (if required) within 4 hours or less.	No Charge	No Charge
2	1	MAINTENANCE - YEAR 2	\$1,817.92	Not Included
3	1	MAINTENANCE - YEAR 3	\$1,908.82	Not Included
4	1	MAINTENANCE - YEAR 4	\$2,004.26	Not Included
5	1	MAINTENANCE - YEAR 5	\$2,104.47	Not Included
<b>SUB TOTAL</b>				<b>\$34,159.15</b>
<b>SHIPPING</b>				<b>\$809.00</b>
<b>NET TOTAL W/SHIPPING</b>				<b>\$34,968.15</b>

**CUSTOMER APPROVAL/SIGNATURE**

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES AND ACCEPTS THE ABOVE AS A SALES AGREEMENT

_____ <b>Legal Name Of Purchaser</b>	_____ <b>PO Number</b>
_____ <b>Authorized Signature</b> <i>Authorizes pages 1 to inclusive</i>	_____ <b>Date</b>

**TERMS / VALIDITY / LEAD TIME**

<b>PAYMENT TERMS:</b> - Net 30 Days	<b>PRICES FIRM FOR:</b> - 120 Days
<b>LEAD TIME / DELIVERY:</b> - Project Completion 60 Days After Receipt Of Equipment At Commenco	